

REPUBLICQUE DU CAMEROUN  
Paix – Travail – Patrie

MINISTERE DE LA  
DECENTRALISATION ET DU  
DEVELOPPEMENT LOCAL

REGION DE SUD-OUEST  
DEPARTEMENT DE LA MANYU

COMMUNE DE MAMFE



P.O. BOX 11 MAMFE  
TEL: 33 34 11 48 / 33 34 10 42  
Fax: 33 34 11 48  
Email:  
Mamfe\_council@yahoo.com

REPUBLIC OF CAMEROON  
Peace – Work – Fatherland

MINISTRY OF DECENTRALISATION AND  
LOCAL DEVELOPMENT

SOUTH WEST REGION  
MANYU DIVISION

MAMFE COUNCIL

## TENDER NOTICE

### (ZERO TOLERANCE TO CORRUPTION IN PUBLIC CONTRACTS)

Request for quotation N° 001 /RQ/MC/MAYOR/MCITB/PIB 2025 OF 25/03/2025

**FOR THE SUPPLY OF MEDICAL EQUIPMENT AND MEDICINE TO THE URBAN INTEGRATED HEALTH CENTRE IN MAMFE.**

**1. Subject of the invitation to tender:**

Within the framework of the 2025 Public Investment Budget, the Mayor of Mamfe Council hereby launches a request for quotation by **Emergency Procedure FOR THE SUPPLY OF MEDICAL EQUIPMENT AND MEDICINE TO THE URBAN INTEGRATED HEALTH CENTRE IN MAMFE.**

**2. Nature of work:**

The works comprise the outcome of the preliminary studies carried out and the detailed information provided for in the technical specifications. It concerns the supply of medicine and equipment.

**3. Execution deadline**

The maximum deadline provided for by the Project Owner for the execution of the works forming the subject of this invitation to tender is **three (03) months.**

**4. Estimated cost**

The estimated cost after preliminary studies is **20 000 000 FCFA.**

**5. Participation and origin**

Participation is open to duly legalized Cameroonian enterprises that fulfil the requirements of this invitation to tender.

**6. Funding**

Services, subject of this request for quotation shall be funded by the Public Investment Budget of the 2024 financial year as follows: **RECORD NUMBER: JA07087**

**7. Bid bond**

Each bidder must include in his administrative documents, a bid bond issued by a first-rate banking establishment or an accredited Insurance company approved by the Ministry in charge of finance and whose list is found in document N° 10 of the Tender File, of an amount of **400 000 FCFA** and valid for thirty (30) days beyond the date of validity of bids.

*The bid bond should be provided in accordance with the Circular Letter N° 000019/CAINMAP of 5<sup>th</sup> June 2024 relating to the modalities of constitution, deposit, conservation, restitution and withdrawal of bond on public contracts. This bid bond should be authenticated by a certificate issued by CDEC.*





**8. Consultation of tender file:**

The file may be consulted during working hours (7:30 am – 3:30 pm) at the **Mamfe Council Contracts Office, Tel: 675181097/653275668/679594652, ARMP Buca, MINMAP Manyu** as soon as this notice is published.

**9. Acquisition of tender file:**

The file may be obtained from the **Mamfe Council Contracts Office**, as soon as this notice is published against payment of a non-refundable sum of **20 000 FCFA** for the tender to the Mamfe Municipal Treasury with an acknowledgement receipt thereof.

**10. Submission of bids:**

Each bid drafted in English or French in *six (06) copies* including the original and five (05) copies marked as such, should reach the **Mamfe Council Contracts Office** on **25/04/2025** at **10.00 am** local time and labelled.

- Envelope A: Administrative bid;
- Envelope B: Technical bid;
- Envelope C: Financial bid.

***NB: These three (03) envelopes shall be put in the fourth envelope and shall be the only one to have the label mentioned below***

**Request for quotation**

**N° 001 /RQ/MC/MAYOR/MCITB/PIB 2025 OF 25/03/2025**

**FOR THE SUPPLY OF MEDICAL EQUIPMENT AND MEDICINE TO THE URBAN INTEGRATED HEALTH CENTRE IN MAMFE.**

**“To be opened only during the Bid - opening session”**

*Any document poorly drawn-up, not bound as per Article 24 of the Public Contracts Code or not produced in six (06) copies shall be rejected.*

**11. Admissibility of bids**

Under pain of being rejected, only originals or certified true copies from the issuing service or administrative authorities (Senior Divisional Officers, Divisional Officers, etc.) of the documents required must imperatively be produced in accordance with the Special Conditions of the Invitation to tender. They must not be older than three (03) months.

Any bid not in conformity with the prescriptions of this notice and tender file shall be declared inadmissible. Especially the absence of a bid bond issued by an approved bank or a fully accredited Insurance company by the Ministry in charge of Finance or the non-respect of the models of the Tender File documents shall lead to outright rejection of the bid without appeal.

**12. Opening of bids:**

The bids shall be opened in a single (01) phase on **25/04/2025** at **11.00 am** local time by the Mamfe Council Internal Tenders Board in the **Conference Hall, located at Mamfe Council premises**. Only bidders may attend or their duly accredited representatives with Power of Attorney.

**13. Evaluation criteria**

**i. Main Eliminator Criteria**

A bid shall be rejected if:

- It lacks a bid bond in the Administrative bid, in accordance with the rules and regulations in force;
- The technical score is less than the minimum required;
- It has any fake or forged document;
- Absence of quantified unit price.





- Absence of any sub details of prices;
- It carries any false information.
- Enterprise has any abandoned projects within the Division in the last three years.

**ii.. Main Qualification criteria**

The criteria for qualification of candidates should be on the following:

- ❖ Access to credit or other financial sources (10 million francs at least): Yes / No
- ❖ References of similar jobs: Yes / No
- ❖ Availability of material and essential equipment : Yes / No
- ❖ Experience of supervisory staff: Yes / No
- ❖ Methodology Yes/No
- ❖ Turnover as in business license above or equal to 20 million francs CFA; Yes/No

Non-respect of two (02) of the above criteria shall entail rejection of the bid.

NB: the marking scale for bids by award of points is banned in favour of the binary method (Yes or No).

**14. Award**

The jobbing order shall be awarded to the contractor fulfilling the **best technical and financial conditions**.

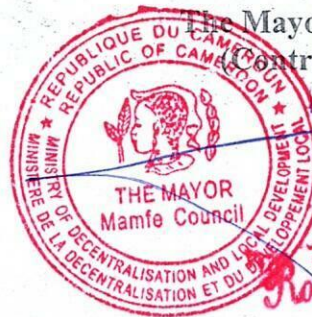
**15. Validity of bids**

Bidders will remain committed to their bids for ninety (90) days from the deadline set for the submission of tenders

**16. Complementary information**

Complementary technical information may be obtained from the Mamfe Council from Monday to Friday between 7.30 am and 3.30 pm. Tel: 33 34 11 48

Done at Mamfe, the .....



The Mayor of Mamfe Council  
(Contracting Authority)

*Robertson Tobenlong Akhu*  
Mayor Mamfe Council

**Copies:**

- S.D.O Manyu
- ARMP (FOR PUBLICATION AND ARCHIVES)
- DDMINMAP/MANYU
- CHAIRPERSON OF MCITB (FOR INFORMATION)
- NOTICE BOARD